

City of Edna Bay - Special (Postponed Regular) Meeting

1 — Meeting Date, Place and Call to order:

This Special meeting was held on Tuesday, October 10th, 2023 at Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:02 PM.

A: Swearing in of New Council Members:

Jay Towne, Sandy Henson, Doris Greif and Louise DiPaolo read back their Oaths of Office and were sworn into their new terms.

B: Election of Mayor and Vice Mayor:

Councilor Sandy Henson moved to nominate Councilor Tyler Poelstra to serve as City Mayor for a new 1-year term.

- *Seconded by Councilor DiPaolo*
- **Approved by unanimous vote of the council**

Councilor Myla Poelstra moved to nominate Councilor Henson to serve as Vice Mayor for a 1-year term.

- *Seconded by Councilor (Mr.) Poelstra*
- **Approved by unanimous vote of the council**

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present - Teleconference)
Doris Greif	- City Council	(Present)
Jay Towne	- City Council	(Present)
Louise DiPaolo	- City Council	(Present)

2.1 — Public Participants:

Susan Crew Roger DiPaolo Caleb Kitson

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Special Meeting Minutes of October 6th, 2023 - No questions.
- 2: Special Meeting Minutes of September 28th, 2023 - No questions.
- 3: Regular Meeting Minutes of September 11th, 2023 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor Towne*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: Agreeing to purchase Snow Plow for City Fire Truck, Discussion and Decision.

New Business:

- a: *Purchasing New City Laptop to Replace Failing Laptop, Discussion and Decision.*
- b: *Purchasing Fines for Road Topping to Spread with Road Grader, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that the new up-and-out ladder finally arrived today. He will take a look at it and determine mounting hardware needed and the best place to install the ladder for testing.

The grader chains should be in Craig now. He briefly explained the need for pre-approval for purchasing a Snow plow for the Fire Truck so that we don't miss a good deal because of needing to return to meeting. Side roads and driveways will not be easy to clear snow out of with the road grader, so a smaller plow will be needed to ensure all roads can be maintained.

The 2023 General Election is now concluded. Election records and required original records were submitted to the Division of Elections for review.

The USCG came and performed the annual inspection procedure. They indicated it was up to the City how we perform annual fuel header line pressure testing, and they could not advise us on what equipment to obtain to carry out the tests. The USCG had previously provided some examples of the types of equipment other facilities in the region are using to test their own fuel headers. The City will need to run the test form by the USCG for review before implementing the pressure testing procedure.

DOT has continued to indicate they are working on finalizing the harbor project so the City can release the encumbered funds related to the project. Mayor Poelstra will continue checking in with them and asking for the project to be closed out.

He noted there are no new updates on the Parlay 2 sale. He would like to see the State come into town and visit so locals can provide feedback and receive updated information from the source.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

No report. No questions on the Treasurer's Report.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) stated that most items were already covered in the Mayor's Report.

Sue Crew asked if the breakwater lights have been replaced with models with bigger solar cells. Tyler said there have been no changes. He indicated the orange buoys and breakwater lights were engineered into the design by the DOT and approved by the USCG. We could look into adding brighter lights or other items to aide in navigation but will need to run it by DOT first.

7.2 — Road Committee:

Michael Williams (Road Chairman) asked what else needs to be done to the Fire Truck to get it ready for snow plowing. It was agreed we need a volunteer with experience to determine how to mount a plow to the truck.

Sue Crew asked why a snow plow is needed if we have a road grader with chains. Mayor Poelstra explained that the road grader is too large and long to fit down many of the side roads and still be able to get it back out. For side roads and driveways it would be best to have a smaller plow. Councilor Williams agreed that a plow truck will be more efficient at staying ahead of small snow loads and clearing out side roads.

Sue Crew noted that the grader leaves some rocks and fines along the edge of the road that make runoff. She was concerned it may end up in a creek. She suggested the City purchase a compactor or roller to flatten the road surface after it is graded. Mayor Poelstra noted we can look into a roller at some point if we come across a good used machine.

7.3 — EMS Committee:

Mayor Poelstra had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) shared that the new tourniquets arrived. Roger will be making up and posting instruction sheets so locals know how to use them in an emergency.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present - no report.

7.6 — Fish & Game Advisory:

Myla Poelstra stated a meeting needs to be posted to hold an Advisory Board Election. She will contact the State and find out how to restart the committee since we have lost so many members during and following COVID.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) covered business during the Mayor's Report.

8 — Old Business

Item A - Agreeing to Purchase Snow Plow for City Fire Truck:

Mayor Poelstra explained that we have discussed purchasing a plow for the fire truck many times, but we have already missed one opportunity to purchase a used plow due to the time required to post a meeting and make a decision. He felt it would be best to suggest a maximum price and agree to have the Road Chair and Mayor be able to make a purchase decision if another plow comes up since we are so close to winter.

Consensus of the public attendants was taken in favor of purchasing a used snow plow with a cost of up to \$6000, including shipping. No objections were noted.

Motion:

Mayor Poelstra moved to spend up to \$6000.00, including shipping, for a used snow plow for the fire truck; after approval of the road chairman.

- *Seconded by Councilor DiPaolo*
- **Approved Unanimously by vote of the council**

9 — New Business

Item A - Purchasing New City Laptop to Replace Failing Laptop:

Mayor Poelstra noted that the existing City laptop was used when originally purchased, and now has a failing screen, battery and hard disk. It is not worth trying to buy parts. The old laptop was around \$800 and he suggested buying a refurbished laptop to replace it for no more than \$1000.

Consensus of the public attendants was taken in favor of purchasing a new City laptop, no objections were noted.

Motion:

Mayor Poelstra moves to purchase a refurbished City laptop for up to \$1000.00.

- *Seconded by Councilor Towne*
- **Approved Unanimously by vote of the council**

Item B - Purchasing Fines for Road Topping to Spread with Road Grader:

Mayor Poelstra suggested the City buy a few loads of rock to be spread by the road grader in a few of the areas where the road surface lacks adequate binder and cannot be graded. Joe Wargi has material to sell for \$30/yd. After discussion it was agreed to purchase 10 loads.

Consensus of the public attendants was taken in favor of purchasing 10 loads of material from Joe Wargi to spread with the grader, no objections were noted.

Motion:

Councilor Towne moves to purchase up to 10 loads of rock from Joe Wargi, at 10yds per load, for \$30/yd.

- *Seconded by Councilor DiPaolo*
- **Approved Unanimously by vote of the council**

10 —

Persons to Be Heard

Caleb Kitson would like to see a roster posted at the harbor showing where boats can be parked.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor (Mrs.) Poelstra.

Meeting adjourned at 7:25 PM.